

QCESC MEETING MINUTES

August 20, 2003

1. ATTENDEES

<u>NAME</u>	<u>SOCIETY</u>	<u>E-MAIL ADDRESS</u>
Brad Palmer	SAME	Bradley.d.palmer@usace.army.mil
Charles Luther	ISA	Phone 391-7536, FAX 391-3490
Michael Tarpey	SAME/ASCE	Michael.j.tarpey@usace.army.mil
Nancy Ekblad	FPS	nancy.ekblad@nottco.com
Mike Kaas		mkaase@ifpusa.com
Todd Van Hal		VanhalToddE@JohnDeere.com
Beth Taylor		btaylor@eicc.edu
Tom Richmond	SAVE Int'l	richmond@ria.army.mil

2. July Minutes. The minutes of the previous meeting were accepted as written.

3. Treasurer's Report/Fund Raising. Treasurer Nancy Ekblad advised that the total assets in QCESC accounts are \$10,062.23. She stated that an audit of the Council's accounts will be conducted on August 27, 2003. Tom Richmond, Chris Hebel, and Nancy Ekblad will perform the audit. Nancy presented a bill for \$76.00 for the Council's post office box fee at the Moline post office. The motion to pay the bill passed unanimously.

4. Advertising. This topic was tabled until the September meeting.

5. Scholarships and Engineer and Scientist of the Year Awards. Chris Hebel will chair the Scholarship initiative and Frank Monfeli will chair the Engineer and Scientist of the Year Awards.

6. Member Organizations. Michael Tarpey will draft a proposal outlining his ideas regarding attendance of Council officers at meetings of the various member societies.

7. Community Projects. There was no POC present for any of the community projects. Activity and interest in these projects are expected to gain momentum again as the school year gets underway. It was suggested that a Council member, hopefully a volunteer who would bring his/her excitement and enthusiasm for the project, serve as the Council's representative for each project. The representative would report monthly to the Council on project progress.

8. Committee Structure. There was discussion on the official structure, or lack thereof, of Council committees. Michael Tarpey recommended that the Council have an official

position regarding its committees. He volunteered to draft a proposed structure and present it at the next Council meeting.

9. Science Fair. Beth Taylor of the Eastern Iowa Community College Center stated that her organization is looking for emerging technologies and is trying to identify inventors. Beth, Mary Daniels, and Nancy Ekblad will meet with Ann Hutchinson on August 26 to see if the idea of a Science Fair can get off the ground (UPDATE: At the August 26 meeting, Nancy Ekblad volunteered to check with a marketing contact at the Manufacturing Technology Center to see if they would be willing to host the fair.). It was reported that David Abbott would be willing to co-sponsor the Science Fair.

10. Presidents Reception. The suggestion was made that the catering service's fees for the Presidents Reception should be compared with the fees of other area caterers. Nancy Ekblad will review past billings for President Reception catering charges and will coordinate with Charles Luther to determine consistency and value. Tom Richmond agreed to check on the procedure for inviting people to the Presidents Reception via regular mail.

11. Engineers Week Banquet. It was suggested that various facilities besides the Davenport Holiday Inn be contacted for cost estimates and adequacy of facilities for the banquet.

12. Officer Installation Document & By-Laws. A motion was made to install the current slate of officers for the coming year. It was pointed out that this had been done at the June meeting of the Council. To repeat, these officers are: Nancy Ekblad, Treasurer; and Tom Richmond, Secretary. Michael Tarpey previously agreed to serve as President Elect. If the new officers officially assume their duties immediately after the Presidents Reception, another President Elect will be needed.

13. Web Site. There was no discussion on this item.

14. Committees. See paragraph 8., above.

15. Directory. Advertising and chairperson will be discussed at the next meeting.

16. Next meeting. The Council will next meet on Wednesday, September 17, 2003 at the Butterworth Center, 1105 8th Street, Moline, Il, at 5:00 PM.

13. The meeting adjourned at 6:03 PM.