

QCESC MEETING MINUTES

February 15, 2006

1. ATTENDEES

<u>NAME</u>	<u>SOCIETY</u>	<u>E-MAIL ADDRESS</u>
Chris Hebel	ANS	Chrishebel57@yahoo.com
Nancy Ekblad	SME	Nancy.ekblad@nottco.com
Charles Luther	ISA	FAX 391-3490
Paul Greve	IIE	grevepauld@JohnDeere.com
Pat Barnes	IEEE	WEBMASTER@QCESC.org
Richard Dale	ASSE	Richard.dale@us.army.mil
Michael Tarpey	SAME	Michael.j.tarpey@usace.army.mil
Tom Richmond	SAVE Int'l	Thomas.richmond@us.army.mil

1. Minutes of previous meeting. The minutes of the previous meeting were accepted with one revision: the buffet cost per person should be \$25.00 as specified in the banquet flyer and not \$27.00 as stated in the minutes of the December meeting.

2. Treasurer's Report. Treasurer Nancy Ekblad presented the financial report as of 15 Feb 06 which shows total funds in all Council accounts as \$8,680.50. This includes \$4,475 in the scholarship account and \$240.00 in banquet dinner receipts to date.

3. Scholarship Program. The reviewers of scholarship applications met on 8 Feb 06 and selected the following four applicants: Gregory Lammers and Christine Haas, Assumption HS; Samantha Borkgren, Moline HS; and Carl Brunso, Pleasant Valley HS. Three of the four awardees have indicated they will attend the banquet. The fourth has not committed, to date. Scholarship awardees and their parents will be provided free meals. The scholarship fund will pay for these meals.

4. E-Week Banquet.

Speaker. Elaine Duncan of the NASA Center in Huntsville, AL will be the featured speaker. She will also visit Williams Middle School and Garfield Elementary School in Davenport and a Rock Island school (fifth and sixth grades together) during Friday. Chris Hebel stated that Exelon Corp. will pick up some, if not all, travel costs of the speaker.

a. Transportation. Nancy Ekblad will pick Elaine up at the airport on Thursday, Feb 23, at 4:40 PM. Paul Greve will drive her to the airport on Saturday, Feb 25, for her 10:50 AM flight. Chris Hebel will chauffeur her to and from schools during the day on Friday.

b. Thursday Dinner. Nancy and Elaine will find a quiet restaurant.

c. Interviews. Michael Tarpey will contact some of the local media regarding possible interviews.

Check-In Table. Nancy Ekblad and Barry Murchie will check people in and also will coordinate the 50/50 raffle. Brad Palmer will provide name tags. No other raffle items or door prizes will be given away.

Audio/Visual Equipment. A lap top computer (and backup) and a power point projector will be needed. Charles Luther and Chris Hebel will coordinate.

Event Photographer. Michael Tarpey will recruit Brad Palmer to take pictures at the banquet.

Awards at Banquet. Pat Barnes, Council Web Master, stated that nomination forms have been received for Engineer/Scientist of the Year. They include Senior Engineer, Junior Engineer, and Senior Scientist. No nomination for Junior Scientist has been received. Pat has extended the suspense deadline for nominations for these awards until Friday, Feb 17. Pat will meet with the Award Selection Committee on Sunday, Feb 19, at 2:30 PM to review nominations. The Society of the Year recipient will receive a certificate this year ILO a plaque.

Publicity. Michael Tarpey volunteered to contact local newspapers and selective radio stations for publicity purposes.

Banners. Tom Richmond has notified member society reps via e-mail regarding banner display.

Seating Reservations. Tables can be reserved by a society if they have enough, or nearly enough, attendees to fill the table. Tables will seat eight. Tables will be reserved for scholarship awardees and their parents and awardees of Engineer/Scientist of the Year. Exelon Corp., First Robotics, and SAME have reserved tables (SAME will need about four tables). Michael Tarpey and Brad Palmer will coordinate reservation cards and their holders.

Program. Michael Tarpey will work with Brad Palmer to develop the banquet program.

Gift. Nancy Ekblad will search for a coin that was cast for a previous E-Week Banquet speaker. A plaque will not be presented.

Notification of College Deans. Pat Barnes will contact deans at U. of Iowa and Iowa State. Paul Greve will coordinate with someone in IIE to contact the dean at U. of Illinois. Chris Hebel will contact deans at Bradley, Augustana, and St. Ambrose.

6. Directory. A limited number of copies of the directory will be made available upon request at the banquet. An announcement will be made during the banquet program that directories will be available at a certain location after the program is completed.

Next Meeting. The Council will meet next on Wednesday, March 15, 2006 at 5:00 PM at the Butterworth Center, 1105 8th Street, Moline, IL.

AGENDA

QCESC MEETING, January 18, 2006

1. Minutes of previous meeting.
2. Old Business
3. Scholarship program.
4. E-Week Banquet.
5. New Business