

# QCESC MEETING MINUTES

December 21, 2005

## 1. ATTENDEES

<u>NAME</u>	<u>SOCIETY</u>	<u>E-MAIL ADDRESS</u>
Chris Hebel	ANS	Chrishebel57@yahoo.com
Nancy Ekblad	SME	Nancy.ekblad@nottco.com
Charles Luther	ISA	FAX 391-3490
Richard Dale	ASSE	Richard.dale@us.army.mil
Tom Richmond	SAVE Int'l	Thomas.richmond@us.army.mil

1. Minutes of previous meeting. The minutes of the previous meeting were accepted as written.
2. Treasurer's Report. Treasurer Nancy Ekblad presented the financial report as of 21 Dec 05 which shows total Council funds of \$5,852.70.
3. Scholarship Program. The IIE has sent the Council a check for \$400.00 for the scholarship fund. They strongly desire their contribution be awarded to someone who plans to enroll in a local school with an Industrial Engineering program. A motion was made to donate \$300.00 of Council funds to the Council Scholarship Fund. The motion was seconded and approved. Nancy Ekblad will solicit a scholarship donation from the Fluid Power Society (FPS). FPS is rumored to be foundering.

## 4. E-Week Banquet.

Speaker. Chris Hebel advised that Bill Nye will not be available. Chris will contact the NASA Center in Huntsville, AL to see if they can provide a speaker. Chris will ask Exelon Corp. to sponsor the speaker. If NASA provides a speaker, he/she may want to speak to a school-age group at lunch. Also, since a NASA speaker will be a Government employee, we need to remain within the limits of a "gift of nominal value." Richard Dale volunteered to determine the actual/intended meaning of "nominal" in this context.

Venue. Chris Hebel has been in contact with the Lodge as a possible banquet venue and has obtained price quotations on the meal. They do not charge for the hall or use of audio/electronic/visual equipment. Chris will sign a contract with the Lodge as our 2006 E-Week venue.

Meal. It was moved, seconded, and carried that the meal be buffet style and that we charge \$27.00 per plate. Students will be charged \$15.00 for meals. Attendance for "speaker only" will be discouraged.

Awards at Banquet. Chris Hebel stated that Pat Barnes, Council Web Master, will enter the nomination forms for Society of the Year and Engineer/Scientist of the Year.

Publicity. In the November meeting, Brad Palmer volunteered to assist in developing the flyer. Tom Richmond will contact Brad to remind him. Also, Chris Hebel volunteered to contact Michael Tarpey for information on publicity experiences related to last year's banquet.

Student Group Participation. The QC Robotics group will provide a demonstration of their project at the banquet. (Someone needs to assure that QC Robotics knows this.) A motion was made, seconded, and approved to contribute \$300.00 to QC Robotics.

Banners. It was agreed that display of society banners adds a nice touch. Tom Richmond volunteered to coordinate banner display. Chris Hebel will provide the Lodge POC name to Tom.

5. Council Meeting Agenda. A definitive policy has not been established for distributing meeting agenda. It was tentatively agreed that the secretary will include an agenda for the next meeting immediately following the announcement of the next meeting date, time, and place at the end of the meeting minutes.

6. Directory. Several attendees expressed their desire to have the QCESC Directory printed in hard copy. This was agreed to by a majority of the attendees. Also, it was agreed to by the attendees that scholarship winners, including past winners, should be listed in the Directory. Since we're less than two months from the E-Week Banquet, expedited measures are in order.

Next Meeting. The Council will meet next on Wednesday, January 18, 2006 at 5:00 PM at the Butterworth Center, 1105 8<sup>th</sup> Street, Moline, IL.

## **AGENDA**

### **QCESC MEETING, January 18, 2006**

1. Minutes of previous meeting.
2. Old Business
3. Scholarship program.
4. E-Week Banquet.

Speaker

Meal choices

Publicity

Awards

Program

5. New Business