

QCESC MEETING MINUTES

October 20, 2004

1. ATTENDEES

<u>NAME</u>	<u>SOCIETY</u>	<u>E-MAIL ADDRESS</u>
Charles Luther	ISA	391-3490 (FAX)
Brad Palmer	SAME	Bradley.d.palmer@usace.army.mil
Michael Tarpey	ASCE/SAME	Michael.j.tarpey@usace.army.mil
Pat Barnes	IEEE	webmaster@qcesc.org
Nancy Ekblad	SME	Nancy.ekblad@nottco.com
Chris Hebel	ANS	Christopher.hebel@exeloncorp.com
Rosalene Graham	ASSE	rosalen@aol.com
Barry Murchie	ASM	btmurchieQET@yahoo.com
Mary Oetzmann	NAWIC	inbox@grco.com
Tom Richmond	SAVE Int'l	richmond@ria.army.mil

1. August Minutes. The August minutes were accepted without change.

2. Treasurer's Report. Nancy Ekblad distributed a hand-out that itemized all Council accounts. Total funds as of 10-20-04 are \$5,279.83. Nancy advised that a \$600.00 CD was coming due.

2. Annual Audit. Michael Tarpey, Nancy Ekblad, and Tom Richmond conducted an audit of the Council's accounts on August 25 covering the period 08-28-03 to 08-25-04. The audit report was presented at this meeting. No problems were noted.

3. Presidents' Reception After Action Review. The reception was held on Wednesday, September 15, at the Deere-Wiman House, 817 11th Avenue.

a. The catering cost was \$481.18.

b. The panel discussions covered too many issues. Next year, each panel should discuss only one topic. Also, a facilitator/moderator should be assigned to each group to keep the discussion on track and within the budgeted time.

4. Engineers' Week Banquet (Friday, February 25, 2005).

a. A motion was made and carried to have the banquet at the John Deere Commons and catered by Steakhouse if those facilities are available. (There is no QC Mallards game scheduled that night.) President Tarpey had previously distributed literature containing details regarding menus and costs at Johnnie's. A facility rental fee of \$300.00 was stipulated among the details provided by Johnnie's. President Tarpey stated he would attempt to have the \$300.00 fee waived. An attempt will be made to get a flyer out in early November providing details of the banquet.

b. The banquet speaker will be Mr. Dave Everitt, President of John Deere Worldwide Agriculture.

c. Pat Barnes will chair the Engineer/Scientist of the Year and the Society of the Year Awards. The question arose as to whether criteria existed for Society of the Year. It was suggested that such criteria are on the Council's website. It was suggested that the criteria be refined/expanded, as necessary.

d. It was suggested that a donation jar be strategically placed at the next banquet.

5. Scholarship Committee. Brad Palmer agreed to forward an e-mail message to all the member societies requesting scholarship donations. An attempt will be made to have the scholarship applications package to schools in early November.

6. Directory. The next edition of the directory will be in electronic medium. It was noted that some of the print in the directory is too small.
7. Web Site. Pat Barnes stated that there are about ten November events on the web site.
8. Newsletter. Mary Oetzmann suggested that the Council needs to consolidate its mailing lists.
9. Officers for 2005/2006. Nancy Ekblad agreed to stay on as Treasurer and Tom Richmond agreed to stay on as Secretary.
10. Other Business. Barry Murchie asked for Council support of the AICE Quality Conference to be held in early March 2005.
11. Next Meeting. The Council will meet next on Wednesday, November 17, 2004 at 5:00 PM at the Butterworth Center, 1105 8th Street, Moline, IL.