

QCESC MEETING MINUTES

January 8, 2004

1. ATTENDEES

<u>NAME</u>	<u>SOCIETY</u>	<u>E-MAIL ADDRESS</u>
Michael Tarpey	SAME/ASCE	Michael.j.tarpey@mvr02.usace.army.mil
Brad Palmer	SAME	Bradley.d.palmer@usace.army.mil
Claire Dubuisson	AITP	dubuiscl@ri.lincon.org
Chris Hebel	ANS	Christopher.Hebel@exeloncorp.com
Nancy Ekblad	FPS	Nancy.ekblad@nottco.com

Tom Richmond SAVE Int'l richmond@ria.army.mil

2. This meeting was not a regularly scheduled meeting of the Council. It was convened by President Tarpey to assign tasks and make final plans for the Engineers' Week Banquet to be held on Friday, February 27, 2004, at the Davenport Holiday Inn, 5202 North Brady Street.

3. Banquet Committees. Listed below are the various committees with their respective chairpersons and relevant discussion.

Facilities. Charles Luther.

Publicity. Mary Daniels and Mary Oetzmann.

Flyer. Brad Palmer.

Finance. Nancy Ekblad.

Awards. Michael Tarpey.

Scholarship. Chris Hebel and Brad Palmer.

Speaker. Michael Tarpey. COL Lawrence Gonzalez will be the featured speaker. It was decided that the approximate cost of a gift for a speaker should not exceed \$50.00.

Directory. Nancy Ekblad and Claire Dubuisson. Secretary Tom Richmond will send a message to all member societies requesting information regarding their 2004/2005 calendars. This info will be provided to Nancy/Claire for inclusion in the Directory.

Banners. Tom Richmond.

4. Banquet Menu. The entrée choices will be fish or chicken. The fee will be \$25.00 per adult.

5. Pre-meeting. It was agreed that the appropriate committee people should conduct an on-site coordination meeting with the Holiday Inn people to resolve any problems/uncertainties.