

QCESC MEETING MINUTES

November 19, 2003

1. ATTENDEES

| <u>NAME</u> | <u>SOCIETY</u> | <u>E-MAIL ADDRESS</u> |
|----------------|------------------------|--|
| Brad Palmer | SAME | Bradley.d.palmer@usace.army.mil |
| Charles Luther | ISA | Phone 391-7536, FAX 391-3490 |
| Michael Tarpey | SAME/ASCE | Michael.j.tarpey@usace.army.mil |
| Brian Hodgkin | ASHRAE | bhodgin@northwestmech.com |
| Mary Oetzmann | NAWIC | inbox@grcu.com |
| Rich Stutzki | ASSE | rstutzki@mmm.com |
| Gma Howze | SECME DAV. | howzeg@davenportschools.org |
| Michael Opar | SAU, IIE, ASEE, ASQ | oparmichaele@sau.edu |
| Don Schnauber | n/a | dschnauber@sedonagroup.com |
| Tom Richmond | SAVE Int'l | richmond@ria.army.mil |

2. October (Presidents' Reception) Minutes. The minutes of the previous meeting were accepted as written.

3. Special Presentations.

a. Gma Howze's son, Levi, briefly discussed the SECME program: to promote career awareness in science and engineering and to provide scholarships to deserving candidates. Two handouts were distributed: the SECME calendar for the current school year, and a listing of organizations and individuals who comprise the SECME building program. President Tarpey volunteered to make the handouts available to Council societies.

b. Don Schnauber of the SEDONA Group briefly described his company which provides engineering and technical services. Don expressed an interest in becoming an associate member of the Council. The Council's bylaws will be reviewed to determine his eligibility.

4. Treasurer's Report. This topic was tabled until the next meeting.

5. Directory. Nancy Ekblad and Claire Dubuisson were reported to be working on the 2004 Directory. Hopefully, it will be available in the electronic medium.

6. Engineers' Week Banquet. Charles Luther has met with the Davenport Holiday Inn to discuss details including the menu. Charles and Mary Oetzmann are planning to meet again with the Holiday Inn staff. There was some confusion as to the date and day of the 2004 Banquet. Some members thought the date was Saturday, February 28. Others thought it was the traditional Friday evening which would make the date February 27. The day and date will be established at the December meeting. President Tarpey will invite some well-known people to speak. He needs ideas and input from Council members. It was recommended that a budget be established for the banquet. Also, it was recommended that attempts be made to locate sponsors who would donate prizes or cash for raffles. Volunteers will be needed to coordinate/manage raffles/drawings. Last year's banquet expense figures will be reviewed at the December meeting.

7. Scholarships. Chris Hebel, chairperson of the Scholarship Committee, has contacted scholarship eligible schools. Efforts will be made to standardize the Council's application form with the forms of other organizations. Also, scholarship information should be made available in the directory.

8. Council Newsletter. An initiative will get underway in the Spring to publish a monthly Council newsletter in electronic medium.

9. Next meeting. The Council will next meet on Wednesday, December 17, 2003 at the Butterworth Center, 1105 8th Street, Moline, IL, at 5:00 PM.

13. The meeting adjourned at 6:05 PM.